



**Virginia Latino Advisory Board Meeting
December 9, 2016**

AGENDA

- New Board Member Orientation Chair, Aida Pacheco and Staff, Robert Mejia
- Committee Meetings
 1. Discussion of Committee's priorities for 2017
 2. Identify action items for first quarter ending 3/31/17
 3. Establish 2017 Meeting Schedule
- Board Vision, Mission and Values Chris Falcon, Facilitator
- Board Website Chair, Aida Pacheco
- Lunch & White Elephant Gift Exchange
- Official Call to Order Aida Pacheco, Chair of Virginia Latino Advisory Board
- Public Comment Period
- Approval of Board Minutes and 2017 Meeting Schedule
- General Assembly Session and Policy Update Maribel Ramos, Director, Intergovernmental Affairs
- Committee Chairs' Report
 1. Priorities and action items for quarter ending 3/31/17
 2. General feedback on Annual Report
- Approval of the Governor's Annual Report 2017
- Community Forums Board members to begin planning forum in their respective region
- Wrap-Up, Announcements and Closing Remarks Aida Pacheco, Chair of Virginia Latino Advisory Board

10:00AM Members broke up into committee meetings to discuss the following:

- Committee priorities for 2017
- Identify action items for first quarter ending 3/31/17
- Establish 2017 Meeting schedule

11:15AM

- Chris facilitated an ice breaker and a session on core values and mission statement.
- Members broke out into 4 teams and shared their personal stories, why they serve on the Board and identify core values.

- Team 1: – sense of belonging, inclusion, sense of community, leadership, determination,
- Team 2: helping others with similar experiences, inclusion, equality, integrity, respect, every voice counts, non-judgmental
- Team 3: accessibility, equality, community, education, exposure to opportunity for all, people with less privilege
- Team 4: Diversity and inclusion, advocacy, service, respect and integrity, non-judgmental, humility, and helping others
- Chris will review the member responses from the survey distributed on 12/5, to help draft a proposed mission statement and core values for members to review and approve at the next Board meeting.

12:50PM

- Juan S. gave members an overview on the Chesterfield, VA program founded to provide holiday gifts for underprivileged Latino children
- The program began with toys and gifts for 200 children, number has grown to 2,000
- The 2017 drive will be on January 7, 1:00PM - 4:00PM at Chesterfield High School
- Accepted items include monetary donations, books, gifts cards, etc.
- Checks to be made out to Chesterfield County, tax deductible

1:00PM

- Aida gave an overview of the website and suggested edits
- Estuardo suggested that the board identify metrics, find out where people are clicking, build off the audience. Suggested a slow rollout of material going forward.
- Robert will follow-up with to work on the additional changes by the next Board meeting in March.

1:15PM

- Aida called the meeting to order and welcomed new members and extended congratulatory remarks to those members who were reappointed.
- Rules for electronic participation were discussed.
- General introductions were made and Aida announced that Eugene Chigna is the new chair of the Education committee and Jorge Yinat is a new member of the Business committee
- Discussed our member-vacancy in Hampton Roads. All suggestions to be sent to Robert
- Board Members in attendance –

- Vivian Jones, Diana C. Vall-Ilobera, Louisa Meruvia, Juan Espinoza, Keisha Graziadei-Shup, Mercedes Santos-Bell, Mike Martinez, Cecilia Barbosa, Cecelia Williams, Sergio Rimola, Eugene Chigna, Juan Santacoloma, Chris Falcon, Jorge Yinat, Gloria Rockhold, Aida Pacheco

__ Motion made by _____ to approve minutes of September 28, seconded by ____ and approved by unanimity.

1:30 PM

- Maribel Ramos, Director of Intergovernmental Affairs, provided a federal policy update and an outlook on the upcoming General Assembly session.

2:00PM

- Aida conducted a vote on the schedule; Board Members voted on March 10th, June 9th, and December 8th
- Aida lead the discussion on recommended changes to the bylaws: 1) Add Secretary and role; 2) Change election of Officers from annually to every two years; and 3) Change number of missed meetings from 3 to 2.
 - Section 2.4 – add a secretary’s role. Diana will work on a draft.
 - Section ? (Identify Section of By-laws) Chris, suggested we keep the 3 missed meetings, but replace “may” with “shall”.
 - Section 3.3 – Diana expressed concern with “two years,” language given there is an election coming up, issue with protocol of replacement with governor’s election. Mike also recommended annually in order to give others an opportunity to run.
 - Electronic participation was briefly discussed. We are not required to accommodate electronic participation; however, if provisions are made for one Board member, then the conference number will have to be publicized. Callers can only listen in and not engage in discussion. (Attachment: Electronic Participation Guidelines) Estuardo volunteered to work on wording for the by-laws.
 - Diana and Estuardo will submit the edits to the By-laws to Robert who will then distribute to the Board in February to review prior to taking a vote for final approval at the March meeting
 - Aida underscored the critical role of officers and requested that members who are interested in running next March to consider the time commitment involved. She requested that nominations be submitted in January and that by February, candidates submit a 100 word narrative as to why they are interested in serving as an officer and what their vision and goals are for the Board. Robert will send the narratives to all board members for their review.

- Elections will take place on March 10, and candidates will have an opportunity to make a few remarks.

2:50 – Overview of committee reports

- Before Committees reported out, Aida mentioned the role of the Executive Committee and that Chairs are now part of the Executive Committee. She added that Committee chairs are responsible for sharing with their respective team members what happens at the executive level. If there are better suggestions for enhancing communication, let Aida know.

Chris Falcon – Business

- Set out to review multiple items
- Had a productive meeting in September with Kathy Dolan on diversity
- Put out a lot of seminars, general need for more Spanish speaking staff in state and local government
- When the state puts on programs about doing business with the commonwealth, need better calendar support – not pushed out to community groups well enough, get better word out to associations and community groups

Diana Civic Engagement

- Voter registration – a lot of problems getting voter information from elections in Virginia
- Leadership development – 77 Latino appointments, would like to reach 110
- Advocate for community liaison position. Some discussion ensued on the need for this position.

Education

- Expanded on areas to touch on, added language on DACA
- Seeking clarification from administration on students enrolled 2-4 years, want to give them info on what to expect
- Safety and security for DACA students
- Recommend having a college student at the follow up meeting with the Governor

Health

Four recommendations

- Strengthen connections between VLAB and agencies related to health
- Improve data on Latino health and access to health care
- Direct questions on surveys towards Latinos

- Strengthen the pipeline for Latino professionals
- Strengthen access to health care for Latinos

3:10

- Aida summarized action items to be completed before the next meeting: by-laws, officer nominations, website, Board accepting contributions or funding from public and private sources (follow-up with Justin Bell and Robert to research on what other Boards have done and the process to solicit funds.), and annual report to be due by the first week of January.
- Aida extended best wishes for a wonderful holiday season and board voted to adjourn meeting at 3:15.